



The Seneca Nation of Indians

UTILITIES

NATURAL GAS ELECTRICITY WATERLINE WATER/SEWER WASTEWATER

219 Thomas Indian School Drive
Irving, NY 14081
Ph: (716) 532-9221
Fax: (716) 532-9282

2017/2018 Construction Season

TO: Applicants for Water and Wastewater Facilities

FR: Theresa Lay, Tribal Utilities Coordinator-Catt. Territory

RE: General and Program Assistance Process Information

GENERAL INFORMATION:

1. The program is completely funded by the Indian Health Service with specific limitations on the use of funds. Current funding can only be used for water and wastewater facilities for "New or Improved" homes, not to replace or repair systems at existing homes. "New" include homes new to eligible applicant (and enrolled tribal member), within the last 12 months prior to application. "Improved" homes include those who have added a bedroom, bathroom, or kitchen within the last 12 months prior to application.
2. Homes to be served must be a permanent, primary residence of the eligible applicant. Rental homes, seasonal homes, and businesses are not eligible. Mobile homes must be leveled, blocked, wheels removed, and skirted.
3. Homes must be in sound structural condition, with fully functional plumbing (including fixtures), able to maintain 70 degrees in the winter and protect pipes from freezing, and meet reasonable standards for size, safety and health.
4. Homes, sites/lots must be large enough for needed facilities (with extra room for expansion of septic systems in case of future failures). Lot drainage and sub-surface soils must provide adequate percolation for proper functioning of septic systems and protection of groundwater. Facility construction is *not* permitted in wetlands or known flood zones.
5. Applicants ***must*** have the legal right to reside on the land. Copies of documents which verify this must be supplied with the application for facilities.
6. Generally, applicants can only receive services once (example of exceptions would be divorce or children growing up and getting their own home).

Homeowners are expected to make necessary improvements to homes and lots to permit proper installation of facilities (e.g. clearing trees, junk cars, location of gravesites, underground utilities) or anything else that would inhibit access to perform the construction of facilities, including a suitable driveway.

*Mortgage program participants are required to follow the Waterline policy that states the contractor must bring the service line connection to our mainline where our crew will complete the tap.

Once completed, the facilities become the property of the homeowner.

SNI WATER AND SEWER ASSISTANCE PROCESS

1. As soon as plans are made for a "new or improved" home, an application for water and/or sewer facility assistance should be made. Typically, expect about a six month lead-time to receive services.
2. Applications are screened for eligibility and then prioritized according to the following criteria:
 - **PRIORIOTY 1: Medical referrals**-(with a health problem related to the absence or inadequacy of sanitary facilities). Must be reviewed by the SNI Environmental Health Department.
 - **PRIORIOTY 2: Families with newborn infants**-(applicants expecting a baby should give their due date and keep the Water and Sewer Program updated of need/condition).
 - **PRIORIOTY 3: Physically disabled**
 - **PRIORIOTY 4: Elderly/disabled**
 - **PRIORIOTY 5: General pool of applicants**-generally done on a "first come, first serve" basis.

It is the responsibility of the applicant to notify the Tribal Utilities office of any changes effecting their application for facilities.

In addition to all of the above, please realize other factors effect the availability, holidays, the weather, (to name a few).

Hopefully this information will help you better understand the Program and how it operates. We appreciate your patience as we try to serve our entire community by providing safe and sanitary water and wastewater facilities. Any inquiries may be directed to:

Theresa Lay
SNI Tribal Utilities Coordinator
219 Thomas Indian School Dr.
Irving, NY 14081

The Tribal Utilities office is located in the new Fleet Building located behind the TIS complex. Our phone number is 532-9221.

We'll also need a copy of your land deed, and your Tribal Enrollment card/certificate, for our IHS guidelines.



The Seneca Nation of Indians

UTILITIES

NATURAL GAS ELECTRICITY WATERLINE WATER/SEWER WASTEWATER

219 Thomas Indian School Drive
Irving, NY 14081
Ph: (716) 532-9221

SNI WATER AND SEWER APPLICATION

DATE: _____

NAME: _____
(LAST) (FIRST) (MIDDLE)

ADDRESS: _____

PHONE: _____ WORK: _____

Residents of Home

Age

Handicap (if any)

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Have you or anyone in your household received water or wastewater facilities from the Indian Health Service before? _____ YES _____ NO

If yes, please explain: _____

Type of home: _____ Wood frame _____ Brick _____ Mobile _____ Other

Approximate age? _____ years

If mobile home:

Number of bedrooms? _____

Tied down? ____ Yes ____ No

Condition of home? ____ New ____ Good

Foundation? ____ Yes ____ No

____ Fair ____ Poor

If no, skirting? ____ Yes ____ No

Lot Size: _____ by _____, or _____ acres

Improvements to home in the past 24 months, and approximate cost?

Do you have a complete plumbing (kitchen & bathroom)? ____ Yes ____ No

If No, are you planning on getting indoor plumbing? ____ Yes ____ No

If yes, when? _____

Condition of residence? ____ New ____ Good ____ Fair ____ Poor

Age of Plumbing, if known? _____ years

Plumbing materials: ____ Copper ____ Plastic ____ Galvanized

How old is your water facilities? ____ years

Comments: _____

Requested Water and Sewer Facilities

Water: ____ Well ____ Waterline Water

Approximate distance to nearest community waterline: ____ feet

Comments: _____

Sewer: ____ Drainfield only ____ Septic tank and drainfield ____ Vacuum Pit Connect

Comments: _____

Home Location: Draw a sketch of home location, include roads, neighbors, and nearest waterline. Be sure to label everything that is drawn.

1. Will home serve as your permanent home? ____Yes____No
2. Will you accept ownership of the facilities installed, which may include a water service line, sewer line, septic tank/drainfield system or vacuum pit ? ____Yes____No
3. In order to function properly, a septic tank must be pumped periodically to remove solids. This will cost approximately \$100 and will be your responsibility. Are you willing to have your septic tank pumped every one to three years? ____Yes____No
4. When you have a water supply in your house, you will need to know how to keep it in good repair and ways to keep the water safe. Will you attend training for this purpose? ____Yes____No
5. You will need to attach a copy of your deed.
6. Plumbing must be in full working condition. Site of the proposed septic system must be cleaned and ready for installation by the homeowner. (Clear the site of: junk cars, debris, trees, shrubs, locate grave sites, locate underground utilities, utility poles, etc...)
7. Some residents may require a dose mound septic system. This has a pump which requires a small amount of electricity in order for waste to filter out properly. Homeowners must have electricity.
8. If the soil conditions at the installation site does not provide a sufficient percolation rate, the site cannot be served.
9. Homeowners should not place full reliance on this program as a resource.

Additional comments or information about your application: _____

Signature of Applicant

DATE

Water/Sewer Reviewer

DATE

IHS Project No. _____
Homeowner _____
Contractor _____
Contractor _____

INDIVIDUAL AGREEMENT
AMONG
THE HOMEOWNER, U. S. INDIAN HEALTH SERVICE, AND THE TRIBE
UNDER PUBLIC LAW 86-121

I hereby agree to accept, upon completion, the facilities described below, to be installed on land occupied by me and located at _____

I also agree to operate, maintain, and keep these facilities in good repair at my own expense. IHS will provide, upon my request, appropriate training in the proper operation and maintenance of the installed facilities. I further agree that if my ownership of this property is sold or transferred outside the family within a 5-year period following installation of these facilities, I will repay the U.S. Government for the depreciated value of the facilities. Depreciation shall be straight line based on a life expectancy of 15 years for individual water and sewer facilities and 20 years for community installations.

DESCRIPTION OF SANITATION FACILITIES

Indian Health Service employees, tribal employees, and contractors installing these facilities have the right of access to this property to construct the described systems.

Signature of Homeowner _____ Date _____

I hereby certify that the described facilities have been installed.

Signature of Tribal Coordinator _____ Date _____

Signature of Homeowner _____ Date _____

Signature of Project Engineer _____ Date _____

The tribe, to the extent feasible, will obtain a one-year warranty for the tribe and the homeowner from the contractors, suppliers, and manufacturers on the equipment, work, and supplies provided by them. IHS will assist the tribe or homeowner in obtaining the benefits and protection of all warranties on equipment or work provided.

THPO Project Review Form

PROJECT LOCATION

☐ Allegany ☐ Cattaraugus ☐ Oil Springs ☐ Buffalo Creek ☐ Niagara Falls ☐ Off Territory

City/Township/Village/Hamlet: _____

State: _____ Zip Code: _____ County: _____

Present Landowner: _____

USGS 7 1/2 Minute Series Quad Name: _____

Latitude/Longitude: _____

PROJECT DETAILS

Name of Project: _____ Number of Acres: _____

Source of Funding for the Project: _____

Nature of Project: _____

Existing Historic (50+ yrs.) Structures: ☐ YES ☐ NO ☐ UNKNOWN

CONTACT PERSON FOR PROJECT

Name: _____ Title: _____

Agency/Department: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____ Fax: _____ Email: _____

Signature: _____ Date: _____

PLEASE INCLUDE THE FOLLOWING MATERIALS FOR ALL PROJECTS

• Detailed Project Description

Attach a full description of the nature and the extent of work to be undertaken as part of the project. Relevant portions of the project applications or environmental statements may be submitted. Also attach project plans if available.

• Maps

Include maps locating the exterior boundaries, specific excavation areas, and historic (50+ yrs.) buildings within the project areas. Additionally, a general map including nearby streets and road names should be provided. Appropriate maps include topographic, architectural, USGS quadrangle and/or tax maps.

• Photographs

Photographs may be in either black and white or color. If the project involves new construction, include photographs of the surrounding area looking out from the project site. Include photographs of any historic (50+ yrs.) structures involved. Label each exterior view to a site map and label all interior views.

SEND COMPLETE INFORMATION TO:

Seneca Nation of Indians (SNI) / Tribal Historic Preservation Officer (THPO)

90 Ohi:yo' Way / Salamanca, NY 14779 Phone: (716) 945-1790 Fax: (716) 945-8133

For SNI THPO Use Only:

Date Received: _____ Site/Project Identifier: _____